

Eingangsstempel der Hochschule

Hochschule Ravensburg-Weingarten  
Zulassungsamt / Admission Office  
Postfach 30 22  
88216 Weingarten

Contact:  
Studierenden-Service  
Tel.: 0751/501-9344  
E-Mail: studiengebuehren@rwu.de

## Application for Exemption from the Tuition Fee during a Semester of Leave for International Students or for a Second Degree

**Please note:** The application can only be considered if it is received by RWU before the beginning of the lecture period of the respective semester. An application can only be granted after the semester of leave is granted.

**Payment obligation:** The payment obligation remains in force until you receive the official notification regarding the exemption from tuition fees. If you have already paid the tuition fee, it will be refunded in case that the exemption is granted.

Surname, First name: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

I request an exemption from the obligation to pay tuition fees during summer/winter semester 20\_\_\_\_/\_\_\_\_ for a semester of leave.

I have already paid the tuition fee of \_\_\_\_\_ € and would like to request a reimbursement.

Please transfer the reimbursement to the following German bank account:

Account holder: \_\_\_\_\_

IBAN: \_\_\_\_\_

BIC / Swift: \_\_\_\_\_

Name of the Bank: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature applicant

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To be filled in by RWU Admission Office:

Application approved / rejected: \_\_\_\_\_ The tuition fee amount of \_\_\_\_\_ € was received by  
\_\_\_\_\_ Refund amount: \_\_\_\_\_ €

Date \_\_\_\_\_

Signature \_\_\_\_\_